 

Dear All

Following our 2022 AGM, the committee are looking for a Welfare Officer to join the committee.

English Athletics Club Guidelines recommends that we have a named Welfare Officer. But as small group Welfare issues are few and far between.

It is desirable for the Welfare Officer have.

* Have an interest in safeguarding and welfare matters.
* Be friendly and approachable with the ability to communicate well.
* Be willing to challenge opinion, where necessary, and to drive the safeguarding agenda.
* Have strong listening skills and the ability to deal with sensitive situations with empathy and integrity.
* Understand the importance of confidentiality and when information may need to be shared to protect the best interests an adult at risk.
* Have the confidence and ability to manage situations relating to the poor conduct/behaviour of others towards an adult at risk and know when to ask for support.

Duties include

* Attending committee meetings and AGM virtually
* Responding to committee and welfare matters via email
* Be the first point of contact for welfare and safeguarding issues
* Deal effectively with breaches of the codes of conduct, poor practice, or allegations of abuse
* Although you will be the point of contact for welfare and safeguarding for the club, it does not sit solely on your shoulders. The responsibility falls with the committee.
* Welfare officers should complete the following four steps to ensure they are best placed to be effective in their role;
* Receive DBS clearance from UK Athletics every three years.
* Register as the club welfare officer on the myAthletics portal.
* Complete the online ‘Safeguarding in Athletics’ module every three years.
* Attend a ‘Time to Listen’ course every three years.